



Empowering Individuals, Connecting Communities

## Advocacy Volunteer Position Description

Addiction Haven's mission is to "change the conversation" surrounding addiction, create recovery ready communities, advocate for public health focused addiction policy, and provide resources for those affected by substance use disorder.

Addiction Haven works with families, adolescents and community stakeholders who have been impacted by substance use in the Phoenix and Tucson metro area. However we are available for the entire state of Arizona. All of our work is person centered, trauma informed, and peer driven to be able to meet others at their level. We employ evidenced based practices such as Motivational Interviewing and Community Reinforcement and Family Training (CRAFT) which have been shown to decrease resistance and increase participation in treatment and support services.

We are looking for volunteers that will help be responsible for actively lobbying for public health focused addiction policy, do research, and help build connections within the community as we grow our advocacy base in Arizona.

Position averages 1-2 hours per week non legislation season and 5-6 hours per week during season between January and April(at latest).

Duties include:

- Participate in Advocacy Day (Held yearly at the State Capitol usually in January)
- Involved with the organization and preparation of annual Advocacy Day
- Reach out to and interact with state legislators on a regular basis
- Actively develop and maintain relationships with your personal legislators
- Personally involved with participating in promoting fundraising and/or advocacy events
- Develop and distribute advocacy related materials
- Actively outreach to grow our advocacy participant base
- Be able to explain legislative process or connect people with subject matter experts
- Stay current on key events, current activities, and critical calendar dates
- Able to communicate an effective, concise story about Addiction Haven's mission, goals, and impact
- Actively communicate critical, time sensitive information to Executive Director

Qualifications:

- Be receptive and open minded about all pathways to recovery
- Demonstrate the highest of professional ethics at all times
- Be a great communicator and listen effectively
- Great written skills
- Highly self motivated
- Ability to multi task, especially in high energy situations
- Excellent time management and ability to honor commitments
- Be comfortable saying "no" when overwhelmed or when too busy

**Benefits of position:** This is an excellent opportunity for someone who wants to be proactive in creating recovery ready communities and help change the conversation around addiction. Our organization is primarily volunteer led and by committing time to the mission you are actively changing lives and creating a community where addiction is treated as a public health policy instead of a criminal justice one.